

SAFESPORT ONLINE TRAINING INSTRUCTIONS – U.S. SOCCER

Please find U.S. Soccer's access code for SAY Soccer members to complete SafeSport training below. This is available to SAY Soccer members at no charge. The code can be shared with members or registrants, but ***please don't post it on your website or other public domain, as it's to be used only by U.S. Soccer affiliated organizations.***

After completing the SafeSport training, the latest PDF certificate should be sent to the appointed representative at the local SAY Area or District.

Training instructions:

1. **Re-Connect or Sign Up.**
 - a. **Returning US Soccer learners:** go to: <https://safesporttrained.org/#/dashboard> Log-in or follow the Forgot Password steps on the top right to get a new password on the new training site. If prompted, enter the Enrollment Key: JJFAQsQPWNRj01edWcPr
 - b. **New learners from US Soccer:** go to:
<https://safesporttrained.org?KeyName=JJFAQsQPWNRj01edWcPr>
and **Sign Up**. To complete the Sign Up process add your information, including your Membership ID (if available), Sport Team is your team's name.
2. **Find.** From the home screen, locate your required training course and select Enroll.
3. **Go.** Click the Start button when you are ready to begin. You may pause the course as needed. (Do not navigate away from your screen during videos or it will interrupt progress.)
4. **Save.** After completion, save/upload your certificate of completion and share with your team admin.
5. **Trust.** You are supported. Please reach out to your coordinator or the US Center for SafeSport should you have any concerns about your safety in sport.

Course Training Plan:

Training runs on a four-year cycle. If you have never completed SafeSport training, or it has been more than four years prior, start with the course: **"SafeSport Trained – U.S. Soccer Federation"**. The following year you should take the next available Refresher Course. After taking "Refresher 3" your next course would be the "SafeSport Trained – U.S. Soccer Federation" course again.

Year 1: SafeSport Trained – U.S. Soccer Federation

Year 2: Refresher 1

Year 3: Refresher 2

Year 4: Refresher 3

Year 5: SafeSport Trained – U.S. Soccer Federation (the cycle begins again)

Note: there are supplemental courses available in the catalog. These are provided to you at no cost, but they are optional and DO NOT meet the training requirements established by the Center for SafeSport.

Learner Support:

For admin, membership or account questions, please go to U.S. Soccer. For log-in, certificate, or tech support - please create a support ticket at <https://safesport.atlassian.net/servicedesk/customer/portal/4>